2022 Insight Development Grants
Application Instructions

Person Profile

Help bubbles:
Correspondence Language: The language in which you wish to receive your correspondence.
Personal Identification No. (PIN): Enter your PIN (NSERC Only). If unknown, leave blank.

Hyperlink:
Guidelines on the Reporting of Grants and Contributions Awards

Self Identification

Why we are asking you to self-identify

Equity, diversity and inclusivity (EDI) strengthen research communities and the quality, social relevance and impact of research. For more information, see Frequently Asked Questions about the Self-identification Questionnaire.

The questions are primarily based on the current standard used by Statistics Canada in the Census, and wording from the *Employment Equity Act*. If you have comments or suggestions regarding this data collection, please send to the relevant agency at:

NSERC: ✉ nseequity-equitesng@nserc-crsng.gc.ca

SSHRC: ✉ equity-equite@sshrc-crsh.gc.ca

CIHR: ✉ support@cihr-irsc.gc.ca

Note that this self-identification questionnaire was revised in 2021. For more information consult the FAQs.

Applicants and co-applicants, as well as collaborators on SSHRC grants, are required to complete this form. **If you are not an applicant, co-applicant or SSHRC collaborator, please select:**

This does not apply to me ☐

Hyperlinks:
Frequently Asked Questions about the Self-identification Questionnaire
Employment Equity Act
- NSERC: nseequity-equitesng@nserc-crsng.gc.ca
- SSHRC: equity-equite@sshrc-crsh.gc.ca
- CIHR: support@cihr-irsc.gc.ca
FAQs

Privacy Notice

The Research Portal supports the delivery of certain programs of the federal funding agencies. The information you provide in the self-identification section is collected under the respective authority of either the _Natural Sciences and Engineering Research Council (NSERC) Act_, _Social Sciences and Humanities Research Council (SSHRC) Act_, or _Canadian Institutes of Health Research (CIHR) Act_, depending on the program.

The collection, use, disclosure, retention and disposal of your personal information are in accordance with the _Access to Information Act_ and the _Privacy Act_. Your information will be managed in accordance with Treasury Board Secretariat policies, directives and guidelines on information management and protection of personal information, and with the agencies' retention and disposition schedules.

Self-identification information is collected on a **voluntary basis**. This information will be stored electronically in your Person Profile and access is limited to agency staff on a need to know basis. Your Person Profile self-identification information is **not** part of your application, and is neither accessible to, nor shared with, external reviewers and/or selection committee members in an identifiable form.

Choosing not to self-identify for these purposes will have no consequences for your application. In funding opportunities where an agency may offer special consideration for members of a designated equity group, applicants will be asked to provide their consent separately to use their self-identification information for that purpose.

Your data will be used for the purposes of program operations (including the recruitment of external individuals for merit review processes, where applicable) and planning, performance measurement and monitoring, evaluation and audits, and may be used in aggregate to report to government or to the public. Self-identification information will be reported in a form (e.g., aggregate) to ensure protection of the identity of any individual. Please also see the relevant agency's Personal Information Banks:

NSERC: PSU 941 and PSU 942 described in NSERC's Info Source.

SSHRC: PSU 941, PSU 942, and PPU 055 described in SSHRC's Info Source.

CIHR: PSU 941, PSU 942 as described in CIHR's Info Source.

If you believe your personal information has been mishandled or have concerns about agency privacy practices, you have the right to file a complaint with the Office of the Privacy Commissioner. For more information about your rights under the _Privacy Act_, about our privacy practices or to access or correct your personal information, please contact the relevant agency's ATIP office:

- NSERC's ATIP Coordinator.
- SSHRC's ATIP Coordinator.
- CIHR's ATIP Coordinator.

By voluntarily submitting your self-identification information, you are confirming that you have read and understood this Privacy Notice Statement and agree to provide your personal information in accordance with it.

1. What is your date of birth? (YYYY-MM-DD)

☐ I prefer not to answer

2. Select the option that best describes your current gender identity

○ Gender-fluid

○ Man

○ Nonbinary

○ Trans man

○ Trans woman

○ Two-Spirit

○ Woman

○ I don't identify with any option provided.

○ I prefer not to answer

3. Select the sexual orientation that best describes how you currently think of yourself

○ Asexual

○ Bisexual

○ Gay

○ Heterosexual

○ Lesbian

○ Pansexual

○ Queer

○ Two-Spirit

○ I don't identify with any option provided.

○ I prefer not to answer

4a. Do you identify as Indigenous, that is, First Nation (North American Indian), Métis or Inuk (Inuit)?

○ Yes

○ No

○ I prefer not to answer

The Employment Equity Act defines visible minorities as "persons, other than Aboriginal peoples, who are non-Caucasian in race or non-white in colour."

5. Do you identify as a member of a visible minority in Canada?

○ Yes

○ No

○ I prefer not to answer

Note: if you answered "Yes" to question 4a (i.e., you are an Indigenous person), select "Population group not listed above" for this question. You can also select from the list any other population group that applies to you.

6. Select the population groups you identify with

☐ Arab

☐ Black

☐ Chinese

☐ Filipino

☐ Japanese

☐ Korean

☐ Latin American

☐ South Asian (e.g., East Indian, Pakistani, Sri Lankan, etc.)

☐ Southeast Asian (e.g., Vietnamese, Cambodian, Laotian, Thai, etc.)

☐ West Asian (e.g., Iranian, Afghan, etc.)

☐ White

☐ Population group not listed above

☐ I prefer not to answer

The Accessible Canada Act defines disability as "any impairment, including a physical, mental, intellectual, cognitive, learning, communication or sensory impairment—or a functional limitation—whether permanent, temporary or episodic in nature, or evident or not, that, in interaction with a barrier, hinders a person's full and equal participation in society."

7a. Do you identify as a person with a disability as described in the Act?

○ Yes

○ No

○ I prefer not to answer

8a. What language(s) did you first learn at home in childhood and still understand? (Select all that apply)

☐ English

☐ French

☐ Another language

☐ I prefer not to answer

8b. What language(s) do you speak most often at home? (Select all that apply)

☐ English

☐ French

☐ Another language

☐ I prefer not to answer

Comments or suggestions about the self-identification questionnaire
Maximum character count: 1500

```



```

Hyperlinks:

Natural Sciences and Engineering Research Council (NSERC) Act
Social Sciences and Humanities Research Council (SSHRC) Act
Canadian Institutes of Health Research (CIHR) Act
Access to Information Act
Privacy Act
Information management
Protection of personal information
NSERC's Info Source
SSHRC's Info Source
CIHR's Info Source
File a complaint
Office of the Privacy Commissioner
- NSERC's ATIP Coordinator
- SSHRC's ATIP Coordinator
- CIHR's ATIP Coordinator
Employment Equity Act
Accessible Canada Act

Eligibility Profile

Eligibility Profile

Sign out

1. Did you, in 2021, apply for an Insight Grant?

    If yes: The objectives described in your current proposal must be substantially different from those in your Insight Grants proposal (see multiple applications regulations).

2. Do you currently hold an Insight Development Grant?

    If yes: A current grant holder can only submit a new application for the same type of grant if doing so in the year in which they receive the final installment of their existing grant (see multiple applications regulations).

3. Are you currently a doctoral student?

    If yes:

    a. Will you have met all requirements for the PhD before the grant is awarded (i.e., before June 1, 2022), including all course work and successful defense of your dissertation?

    b. Will you have established a formal affiliation with an eligible Canadian postsecondary institution within three months of the grant start date (i.e., by September 2022)?

    c. Will the affiliation be maintained for the duration of the grant?

    If no:

    a. Note: Students enrolled in a program of study are not eligible to apply for an Insight Development Grant.

4. Are you currently a postdoctoral fellow/researcher?

    If yes:

    a. Will you have formally established an affiliation with an eligible Canadian postsecondary institution within three months of the grant start date (i.e., by September 2022)?

    b. Will the affiliation be maintained for the duration of the grant?

☐ I have read the information on eligibility

Hyperlinks:
Multiple applications regulations
Eligible Canadian postsecondary institution
Insight Development Grant

Application Overview

Profile ▾   Assessment ▾   Helpdesk ▾   Feedback

Application Overview

🔓 Sign out

⚠️

77 days 4 hours 55 minutes until the funding agency deadline date; please consult your institution regarding internal deadlines, if applicable.

Deadline Date: ✕

📢

To submit your application you must complete the EDI questionnaire.   ✕

Application

Status	Title	Funding Opportunity	Stage	Updated	Action
⚠️		Insight Development Grant	Application		✏️ Edit 🔍 Preview

▼ Module Status

Status	Module Name	Status	Module Name
⚠️	Identification	⚠️	Activity Details
⚠️	Revisions since previous application	⚠️	Summary of Proposal
⚠️	Roles and Responsibilities	⚠️	Roles and Training of Students
⚠️	Knowledge Mobilization Plan	⚠️	Expected Outcomes
⚠️	Funds Requested from SSHRC	⚠️	Funds from Other Sources
⚠️	Reviewer Exclusion		

Attachments

Status	Title	Document Type	Updated	Action
⚠️		Detailed Description		🖊️ Attach
⚠️		Timelines		🖊️ Attach
⚠️		List of References		🖊️ Attach

⬇️ Export application and attachments to PDF   ⬇️ Export application and attachments to PDF - Clean

Canadian Common CVs Attached

Status	Title	Role	Updated	Action
⚠️		Applicant		🖊️ Attach

Invitations

Status	Role	Family Name	First Name	Email	Invitation Status	Updated	Action

🔴 Manage Invitations

↩️ Submit   ⛔ Delete Application

Identification

Help bubbles:

Application title: Provide a short and descriptive title for your proposal in non-technical terms. This title may be used for publication purposes. Restrict use of acronyms (e.g., DNA, NATO, etc.). Use uppercase for only the first word of the title, proper nouns and acronyms.

Language of the Application: Select the language of the application.

Committee: Select the committee representing the research field most appropriate to the subject and discipline of your proposal.

Joint or special initiative: If you want your project to be considered for any of the initiatives listed, select the appropriate option. For more information, see the funding search tool.

Is this a research-creation project? SSHRC strongly suggests that before you select "Yes," you refer to the definition of research-creation for more information and examples of fields involving research-creation. If you select "Yes," please refer to SSHRC's Resource Centre for information helpful in preparing research-creation-related applications. You must also select the Fine Arts, Research-creation committee from the "Committee" drop-down list and complete the Research-Creation Support Material module.

Does your proposal involve Indigenous research as defined by SSHRC? Select "yes" if you wish to signal the adjudication committee that your application should be reviewed in the context of SSHRC's definition of Indigenous research and its Guidelines for the Merit Review of Indigenous Research.

Joint or special initiative – Department of National Defence

Department of National Defence

ⓘ

If you have selected "Department of National Defence" research initiative in the "Joint or special initiative" field on the Identification screen, you must clearly explain how the proposed research meets the initiative's objectives.

Statement of Relevance (required)   Characters remaining: **3800** (3800 characters maximum)

Scholar Type

Scholar Type

Are you an Emerging Scholar or Established Scholar? (required)   [select ▾]

Confirmed Scholar Type   [None ▾]

Hyperlinks:
Initiative's objectives
Emerging Scholar
Established Scholar

Note: The form will confirm if the applicant meets the criteria to be considered an emerging scholar.

Emerging scholar example:

Scholar Type

Are you an Emerging Scholar or Established Scholar? (required)	Emerging ▾

Have you received a previous grant (with the exception of a fellowship, knowledge mobilization grant and/or partnership engage grant) as principal investigator or project director, through any of the following organizations: SSHRC, Natural Sciences and Engineering Research Council, or Canadian Institutes of Health Research? (required)   ○ Yes ● No

When did or will you obtain your highest degree? For doctoral and master's degrees, this is the thesis defense date for the first highest degree obtained. (required)   [2011-11] 📅

Have you held a tenured or tenure-track postsecondary appointment for a total of 6 years or more throughout your career? (required)   ● Yes ○ No

Has your career been interrupted for health, administrative, family, or reasons related to the COVID-19 pandemic after February 2, 2016? (required)   ● Yes ○ No

Confirmed Scholar Type	Emerging ▾

Career interruptions for health, administrative, family, or reasons related to the COVID-19 pandemic (required)

Explanation (required)   Characters remaining: **700** (700 characters maximum)

[ ]

Total duration in months (required)   [1]

Productivity Lost (required)   [100% ▾]

How many months have you held a tenured or tenure-track post secondary appointment throughout your career? (required)   [72]

When did you obtain your tenured or tenure-track position? (required)   [2014-02] 📅

Established scholar example:

Administering Organization

Help bubbles:
Organization: Postdoctoral researchers and doctoral students may leave this field blank.
Department/Division: Select one option from the drop-down list. Postdoctoral researchers and doctoral students may leave this field blank.

Hyperlinks:
institutional.eligibility@sshrc-crsh.gc.ca
Institutional Eligibility – Guidelines and Requirements

Activity Details

Profile ▾ Assessment ▾ Helpdesk ▾ Feedback

Home › Application Overview › Application

Application - Insight Development Grants   🔓 Sign o[ut]

Activity Details

Application Title

Your application title entered in the
"Identification" screen is:

Certification Requirements

Does the proposed research involve   ○ Yes ○ No   Does the proposed research involve   ○ Yes ○ No
humans as research participants? (required)   animals? (required)

Impact Assessment

Impact Assessment

Will any phase of the proposed research   ● Yes ○ No
take place outdoors? (required)

ⓘ

The Impact Assessment Form must be completed and submitted with grant applications **ONLY** if at least one of the following situations applies to your research or research-related activities, as per the *Impact Assessment Act*, 2019 (IAA):

A. any phase of the proposed research takes place on federal lands, other than lands under the administration and control of the Commissioner of Yukon, the Northwest Territories or Nunavut, as interpreted in section 2 of the IAA; [1]

B. any phase of the proposed research takes place in a country other than Canada; [1]

C. the grant funds permit a designated project (listed in the *Physical Activities Regulations*) to be carried out in whole or in part; or

D. any phase of the proposed research depends on a designated project (listed in the *Physical Activities Regulations*) being led or carried out by an organization other than SSHRC.

Please note the first two points apply ONLY to designated projects / physical activities listed in the *Physical Activities Regulations* (e.g., projects that involve physical work / alterations to the land or environment).

(A) Will any phase of the proposed   ○ Yes ○ No   (B) Will any phase of the proposed   ○ Yes ○ No
research take place on federal lands in   research take place in a country other than
Canada, **other than lands under the**   Canada? (required)
administration and control of the
Commissioner of Yukon, the
Northwest Territories or Nunavut, as
interpreted in section 2 (1) of the *Impact*
Assessment Act (IAA)? (required)

(C) Will the grant permit a designated   ○ Yes ○ No   (D) Will any phase of the proposed   ○ Yes ○ No
project (listed in the *Physical Activities*   research depend on a designated project
Regulations) to be carried out in whole or   (listed in the *Physical Activities*
in part? (required)   *Regulations*) being led and carried out by
                                                         an organization other than SSHRC?
                                                         (required)

Note: The Impact Assessment Form will appear if the applicant answers "yes" to any of the four questions.

Hyperlinks:
Impact Assessment Act
Physical Activities Regulations

14

Keywords

List up to 10 keywords that best describe the proposal. (required)

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Disciplines

Indicate and rank up to three disciplines relevant to your proposal, with #1 the most relevant and #3 the least relevant. (required)

1. Select
2. Select — Clear Selection
3. Select — Clear Selection

Areas of Research

Indicate and rank up to three areas of research relevant to your proposal, with #1 the most relevant and #3 the least relevant. If you select "**Not Subject to Research Classification**" in #1, the system will automatically remove any other areas of research when you save this page. (required)

1. Select
2. Select — Clear Selection
3. Select — Clear Selection

Temporal Periods

Indicate up to two historical periods covered by your proposal.

	From		To		
	Year	Period	Year	Period	
1.		Select		Select	Clear Row 1
2.		Select		Select	Clear Row 2

Geographical Regions

Indicate and rank up to three geographical regions relevant to your proposal, with #1 the most relevant and #3 the least relevant.

1. select — Clear Selection
2. Select — Clear Selection
3. Select — Clear Selection

Countries

Indicate and rank up to five countries relevant to your proposal, with #1 the most relevant and #5 the least relevant.

1. Select — Clear Selection
2. Select — Clear Selection
3. Select — Clear Selection
4. Select — Clear Selection
5. Select — Clear Selection

Save and previous   Save and validate   Save and next

Preview   Back to Application Overview

Show Table of Contents

Revisions since previous application

Profile ▾   Assessment ▾   Feedback

Home ▶ Application Overview ▶ Application

Application - Insight Development Grants

🔓 Sign out

Revisions since previous application

ⓘ

Applicants may outline the revisions made since their previous application.

Note: Adjudication committees are not bound by the deliberations or scores of previous committees. Members of the current committee will not be given copies of the earlier application(s).

Characters remaining: **3800** (3800 characters maximum)

Show Table of Contents

📄 Save and previous   ✅ Save and validate   📄 Save and next

📄 Preview   🔙 Back to Application Overview

Summary of Proposal

Home ▸ Application Overview ▸ Application

Application - Insight Development Grants

🔓 Sign out

Summary of Proposal (required)

ⓘ

Provide a summary of your research proposal written in clear, plain, non-technical language understandable to scholars with varied areas of expertise. Clearly indicate:

- the problem or issue to be addressed; and
- the potential contribution of the research in advancing knowledge and, where applicable, the wider social benefit (e.g., Will this research be of interest to other areas of research/disciplines? Will it be of interest outside the academic community? How will it be used and by whom?).

Applicants who have selected one of the two multidisciplinary committees must provide a brief explanation of how the project will integrate intellectual resources (theories, methodologies, perspectives, etc.) drawn from more than one discipline, and list at the end of the summary the various disciplines from which expertise should be drawn to asses the proposal.

Note: If your proposal is funded, this summary may be used by SSHRC for promotional purposes.

3800 characters maximum

Characters remaining: 3800

📋 📋 **B** *I* U x¹ x₁

Save and previous   ✓ Save and validate   Save and next

Preview   ⬅ Back to Application Overview

Roles and Responsibilities

Application - Insight Development Grants

Roles and Responsibilities (required)

Describe:

1. the relative roles, responsibilities and contributions of the applicant, and of any co-applicants and collaborators (if applicable, clearly outline the rationale for international collaboration);

2. for team applications: the relative proportion (in percentage) of each member's contribution to the proposed project;

3. the proportion of time to be spent on this project in relation to any other ongoing research projects or programs (excluding prospective grants); and

4. if the project involves community participants such as knowledge users, the support provided by the community, and the applicant's ties with said communities.

Note: For team applications, if the adjudication committee determines that the applicant is not responsible for, or equipped to exercise, the leadership of the research, the Feasibility score may be lowered.

Show Table of Contents

Characters remaining: **7600** (7600 characters maximum)

💾 Save and previous   ✅ Save and validate   💾 Save and next

📄 Preview   ◀ Back to Application Overview

18

Roles and Training of Students

Profile ▾   **Assessment ▾**   **Feedback**

Home ▸ Application Overview ▸ Application

Application - Insight Development Grants
                                              🔓 Sign out

Roles and Training of Students (required)

ⓘ

Clearly describe the specific roles and responsibilities of students and research assistants, and indicate the duties, especially with respect to research, that they will be undertaking, as well as how these will complement their academic training. Consult the *Guidelines for Effective Research Training* in preparing this section of the application. These guidelines will also be provided to reviewers.

Characters remaining: **3800** (3800 characters maximum)

Show Table of Contents

💾 Save and previous   ✅ Save and validate   💾 Save and next

📄 Preview   🔙 Back to Application Overview

Hyperlink:
Guidelines for Effective Research Training

Knowledge Mobilization Plan

Profile▾   Feedback

Home » Application Overview » Application

Application - Insight Development Grants

🔒 Sign o

Knowledge Mobilization Plan (required)

ⓘ

Include:

- an overall plan to increase the accessibility, flow and exchange of social sciences and humanities knowledge among various appropriate audiences or participants (academic and/or non-academic);
- a plan for engaging appropriate audiences or participants, including, as applicable, diverse groups of researchers, policy-makers, business leaders, community groups, educators, media, international audiences, practitioners, decision-makers and the general public;
- a schedule for achieving the intended knowledge mobilization activities; and
- elaboration on the purpose of the knowledge mobilization activities and/or other goals.

Applicants are encouraged to consult SSHRC's definition of knowledge mobilization and SSHRC's *Guidelines for Effective Knowledge Mobilization.*

Grant holders must comply with the Tri-Agency Open Access Policy on Publications. See the Open Access overview for more information.

Characters remaining: **2000** (2000 characters maximum)

[text entry box]

💾 Save and previous   ✅ Save and validate   💾 Save and next

📄 Preview   ⊙ Back to Application Overview

Hyperlinks:
Knowledge Mobilization
Guidelines for effective knowledge mobilization
Tri-Agency Open Access Policy on Publications
Open Access

Expected Outcomes

Profile ▾   Assessment ▾   Feedback

Home › Application Overview › Application

Application - Insight Development Grants

🔓 Sign out

Expected Outcomes (required)

ⓘ

In this section, elaborate on the potential benefits and/or outcomes of your proposed project. If awarded funding, you will have the opportunity, via follow-up reports, to share how your outcomes have evolved.

Scholarly Benefits

Indicate up to three scholarly benefits of the proposed project. (required)

1. select or enter other value ▾
2. select or enter other value ▾   🔄 Clear Selection
3. select or enter other value ▾   🔄 Clear Selection

Summary of Expected Scholarly Outcomes (required)

ⓘ

Justify your answer by describing the potential scholarly benefits/outcomes (e.g., potential learning, implications) that could emerge from the proposed project. If not applicable, enter n/a.

Characters remaining: **1000** (1000 characters maximum)

Societal Benefits

Indicate up to three societal benefits of the proposed project. (required)

1. [select or enter other value ▾]
2. [select or enter other value ▾]   🔃 Clear Selection
3. [select or enter other value ▾]   🔃 Clear Selection

Summary of Expected Societal Outcomes (required)

ⓘ

Justify your answer by describing the potential societal benefits/outcomes (e.g., effects, implications) that could emerge from the proposed project. If not applicable, enter n/a.

Characters remaining: **1000** (1000 characters maximum)

[text area]

Show Table of Contents

Audiences

Indicate up to five potential target audiences for the proposed project. (required)

1. [select or enter other value ▾]
2. [select or enter other value ▾]   🔃 Clear Selection
3. [select or enter other value ▾]   🔃 Clear Selection
4. [select or enter other value ▾]   🔃 Clear Selection
5. [select or enter other value ▾]   🔃 Clear Selection

Summary of Benefits to Potential Target Audiences (required)

ⓘ

Describe the potential benefits the project's expected outcomes will have for the identified target audiences. If not applicable, enter n/a.

Characters remaining: **1000** (1000 characters maximum)

[text area]

Show Table of Contents

💾 Save and previous   ✅ Save and validate   💾 Save and next

🔍 Preview   ⬅ Back to Application Overview

Funds Requested from SSHRC

Application - Insight Development Grants

Sign out

Funds Requested from SSHRC (required)

ⓘ

Estimate the costs you are asking SSHRC to fund. All budget costs must conform to the rates and regulations of the applicant's institution and take into account the Tri-Agency Guide on Financial Administration principles governing the appropriate use of funds. For each entry, justify all budget costs in terms of the needs of the project.

For each personnel costs category, enter the number of individuals to be hired and specify the total amount ($) required. The number of, and budget costs for, all individuals hired must be justified relative to the project's needs. For travel, you must distinguish between types (for research purposes or for communication purposes, e.g., conference travel).

Click Calculate Totals to complete the budget form.

Adjudication committees may consider failing a project on the Feasibility criteria if they deem that 30 per cent or more of the overall budget request is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project. They may recommend budget reductions in cases where they determine that the request is inadequately justified and/or not appropriate as described above, and where they judge that savings could be achieved without jeopardizing the project objectives. Committees will use the principle of minimum essential funding to guide their discussions of project budgets. An application will automatically be failed if the committee deems that 50 per cent or more of the overall budget is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project.

Please note that:

- Team members (applicant, co-applicant or collaborator) **cannot** be remunerated with grant funds, including postdoctoral researchers serving in any of these capacities.
- Insight Development Grant funds **cannot** be used for remuneration and/or travel and subsistence costs of presenters or guest speakers.
- Insight Development Grant funds **cannot** be used for collaborators' research costs. However, their travel and subsistence expenses related to research planning and exchange of information with the grantee, or for the dissemination of research results, are considered eligible.
- Consultation fees are **eligible** for expert and/or professional and technical services that contribute directly to the proposed research as long as the service is not being provided by a team member or other persons whose status would make them eligible to apply for a SSHRC grant.

► **Year 1**

► **Year 2**

Grand total $0   🗑 Calculate Totals

🖫 Save and previous   ✅ Save and validate   🖫 Save and next

🔍 Preview   ◉ Back to Application Overview

Hyperlink:
Tri-Agency Guide on Financial Administration principles governing the appropriate use of funds

▼ Year 1

Personnel costs

Student salaries and benefits/Stipends	Number	Amount	Justification
Undergraduate			Characters remaining: **500** (500 chars)
Masters			Characters remaining: **500** (500 chars)
Doctoral			Characters remaining: **500** (500 chars)
Subtotal		$0	

Non student salaries	Number	Amount	Justification
Postdoctoral			Characters remaining: **500** (500 chars)
Professional/Technical Services			Characters remaining: **500** (500 chars)
Other			Characters remaining: **500** (500 chars)
Subtotal		$0	

Travel and Subsistence Costs for Research	Number	Amount	Justification
Applicant/Team Member(s)			Characters remaining: **500** (500 chars)
Student(s)			Characters remaining: **500** (500 chars)
Subtotal		$0	

Show Table of Contents

Show Table of Contents

24

Travel and Subsistence Costs for Dissemination	Number	Amount	Justification
Applicant/Team Member(s)			Characters remaining: 500 (500 chars)
Student(s)			Characters remaining: 500 (500 chars)
Subtotal		$0	

Other Expenses	Amount	Justification
Supplies		Characters remaining: 500 (500 chars)
Non-disposable equipment		Characters remaining: 500 (500 chars)
		Characters remaining: 500 (500 chars)
		Characters remaining: 500 (500 chars)
		Characters remaining: 500 (500 chars)
Subtotal	$0	
Grand total year 1	$0	

▶ Year 2

Grand total	$0	Calculate Totals

Save and previous   Save and validate   Save and next

Preview   Back to Application Overview

Funds from Other Sources

Hyperlink:
SSHRC's Guidelines for Cash and In-Kind Contributions

Reviewer Exclusion

Profile ▾   Assessment ▾   Feedback

Home ▸ Application Overview ▸ Application

Application - Insight Development Grants
👍 Sign o

Reviewer Exclusion

Add reviewer to be excluded

ⓘ

List individuals, collaborations or organizations that you wish to exclude from the review of the application. Enter the information and click *Add*.

Exclusion Type (required)	select ▾
Family Name (required)	
First Name (required)	
Initials	
Email	
Organization (required)	✎ Edit
Department	

➕ Add   ✖ Cancel

Excluded Reviewers

Exclusion Type	Family Name / Collaboration	First Name	Initials	Organization	Department	Email	Action
No records to display.							

💾 Save and previous   ✅ Save and validate

📄 Preview   ⟲ Back to Application Overview

Show Table of Contents

Attachments

Detailed Description

Profile ▾   Assessment ▾   Helpdesk ▾   Feedback

Home > Application Overview > Attachment Upload

Attachment Upload   🔒 Sign out

Detailed Description

Add Attachment

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)
- **Note:** Failure to adhere to the guidelines will lead to your application being declared ineligible.

Title (required)

[   ]

File

[   ] Browse

↑ Upload

Your file must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 5 page(s)

Using the following headings, address the Challenge and Feasibility evaluation criteria of the funding opportunity. Describe the proposed research in enough detail to allow informed assessment by committee members. Avoid jargon, acronyms and highly technical terms.

Objectives

- Briefly state the explicit objectives of your proposed research.

Context

- Describe the originality, significance and expected contribution to knowledge of the proposed research.
- Situate the proposed research in the context of relevant scholarly literature.
- Describe the appropriateness of the theoretical approach or framework.
- Explain the potential influence and impact within and/or beyond the social sciences and humanities research community.
- **For emerging scholars only:** Explain the relationship and relevance of the proposed research to your ongoing research. If the proposal represents a significant change of direction from your previous research, describe how it relates to experiences and insights gained from earlier research achievements.

Methodology

- Describe the proposed research strategies and key activities, including methodological approaches and procedures for data collection and analysis, that will be used to achieve the stated objectives.
- Justify the choice of methodology and describe the specific instruments or procedures to be used.

Note: Contingency plans related to the potential impact of the COVID-19 pandemic on your research project may be described in this section, if appropriate. This is not mandatory, but it may assist the merit review committee in assessing the feasibility of your proposal if your research plans are significantly disrupted, e.g., if international travel is not possible.

⬅ Back to Application Overview

Timelines

Attachment Upload

Timelines

Your file must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 1 page

Describe the timelines for conducting the proposed project. Charts and tables are strongly encouraged as very effective tools for presenting concise details for project components and research activities.

Add Attachment

Title (required)

File [   ] Browse

Upload

Back to Application Overview

List of References

Attachment Upload

List of References

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)
- **Note:** Failure to adhere to the guidelines will lead to your application being declared ineligible.

Your file attachment must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" or A4 (216 mm x 279 mm) or (210 mm x 297 mm)
- Maximum 10 page(s)

You must attach an electronic copy that lists all references cited in your proposal.

Add Attachment

Title (required)

File [   ] Browse

Upload

Back to Application Overview

Research-Creation Support Material

Profile ▾   Assessment ▾   Helpdesk ▾   Feedback

Home ▸ Application Overview ▸ Attachment Upload

Attachment Upload   🔒 Sign out

Research-Creation Support Material

Add Attachment

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)
- **Note:** Failure to adhere to the guidelines will lead to your application being declared ineligible.

Your file attachment must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 " x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 1 page

Research-creation project applications must include a website link to provide samples of work that best illustrate the qualifications of the team and/or nature of the proposed research-creation. See SSHRCs Guidelines for Research-Creation Support Materials for more information. Please ensure you closely review SSHRCs definition of research-creation and artist-researcher.

If including a link:

- Provide the complete and exact URL and indicate the path to access the intended support material on the website.
- Include a list of up to three works or excerpts of works to which you would like to direct the reviewers (e.g., images, audio, video, written material, etc.). Please provide titles, dates of creation/production, and a brief context for the works presented. Explain why you are including these items, and how they relate to your proposed project.
- Ensure that the website and all links involved will be operational up to six months after the application deadline.
- Specify the browser and version that should be used.

Note: Due to technical challenges, SSHRC cannot guarantee that samples will be accessed. SSHRC assumes no responsibility in cases where links provided are broken or the server is unavailable during the adjudication period.

Title (required)

[   ]

File

[   ] Browse

⬆ Upload

🔙 Back to Application Overview

Hyperlinks:
Guidelines for Research-Creation Support Materials
Research-creation
Artist-researcher

Canadian Common CV

Hyperlink:

Instructions

Participant Invitations

Contact Us

Technical questions ** SSHRC has reduced the number of employees on site responding to calls. Please expect slower than usual response times for any inquiries made by phone. Communication by email is strongly encouraged.*	Tel.: 613-995-4273 Email: webgrant@sshrc-crsh.gc.ca
Funding opportunity questions	Email: insightdevelopment@sshrc-crsh.gc.ca